

Blofield Neighbourhood Plan

Minute of Meeting 11th May 2015, held at Blofield Court House

No	Information/Action	Actionee
	<p>Present: Rachel Leggett, Amy Smith, Paul Culley-Barber, Rob Christie, Jane Parry, Trish Brocklebank, Pat Wilson, Miles Green</p> <p>Apologies: Rachel Springall, Yvonne Burton, George Pickersgill, Terry Norton, Steve Briggs, Graham Cooper, *Matt Springall</p> <p>*Due to work commitments Matt has also resigned from the group but remains supportive.</p>	
1	<p>Review of last MOM and Matters Arising</p> <p>Amendment s - none</p>	
2	<p>Sustainability Appraisable</p> <p>RL is currently drafting the Sustainability Appraisal document. This document presents the evidence (stats) of the village plan. There are two parts to this document:</p> <ul style="list-style-type: none"> • Scoping report • Appraisal – how all the identified policies are going to be applied. <p>This document needs satisfy statutory boards, e.g. Broadland District Council, Norfolk County Council, Environmental Agency, Natural England.</p> <p>Hopefully report will be available in draft for the next workshops and for our review.</p>	
3	<p>Public Conversations Progress</p> <p>Read in conjunction with progress hand out.</p> <ol style="list-style-type: none"> 1) Done 2) Wont participate so will be addressing the governors instead 3) Emails sent but no comms, will try governors instead. 4) Done 5) Done 11/05/2015 6) Not interested but will be addressed at later in the process, 7) Done 8) Done 9) Now done, good meeting 10) Now done 11) Done 12) Done 13) Only 3 business turned up. Would have had a better turn out if meeting was later in the evening, 14) To be done but requires individual meetings with each land owner. 15) To be done. 16) No coms, Trish to speak directly to new vicar. 	

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	<p>17) Manor Park development is being sold to Bovis, it was noted that outlined planning permission has lapsed. Garden Farm's new developers, Kier Living, have just submitted plans and the status of the other developments are uncertain. However it was agreed that letters will be sent using Parish Council headed paper to add gravitas.</p> <p>18) Likely to be held in July (bi-monthly meeting)</p> <p>19) To be carried out on 18th May. A note taker is required.</p> <p>Person who runs the public conversations should advise participants that feedback comments will be posted on the blog for review.</p> <p>A lot of ground has been cover by all the conversations. Key points have been extracted and grouped with the relevant objective. Tonight these points have been deciphered by pairs within the group into bullet points. The bullet points will be displayed at the next consultation to ask people whether they agree/disagree, or may generate further comments.</p>	
4	<p>Workshop</p> <p>Group advised that no posters/charts could be put up on walls at the Court House, so any display boards that can be acquired will be needed. WE HAVE 10 TOPICS TO DISPLAY</p> <p>BDC have been asked to attend next consultations.</p> <p>Volunteer roles see next sheet</p>	All
5	<p>Communications</p> <p>Blofield Parish Annual meeting is on 15th May. RL and TB are attending to present and AS will take notes.</p> <p>Focal Point – Press statement to be drafted for next issue following consultations thanking public</p>	TB
7	<p>DATE OF NEXT MEETING 8TH JUNE 7.30 @ Heathlands</p>	

Policy Workshop – Tasks on the Day

	Blofield 30 th May	Blofield Heath 6 th June
Collect keys	Rob	George/Terry
9.15am set up	Paul, Rob, Amy	Paul, Rob
Welcome, explanation, demographics	Paul	Paul
Social and Cultural	George/Terry	George/Terry
Environmental	Graham/Steve	Graham/Steve
Housing and Built Env. Plus workshop table	Trish	Miles
Transport and connectivity	Pat	Yvonne
Economy	Rob	Rob
Services	Rob	Rob
Built a plastercine Blofield Comp	Amy	Amy
Refreshments	Yvonne	Jane
Outside the Spa Gazebo	Matt/Rachel	Terry
Pack up	Trish, Paul, Rob	Paul, Paul, Miles